

Developed by our expert partners at [Designing Collaboration](http://DesigningCollaboration.com), the **Digital Collaboration Diagnostic** is a simple DIY process to help team and workgroup leaders rate their team's collaborative behaviours and evaluate their progress toward building successful hybrid teams.

We recommend running the diagnostic every 4-6 months as an ongoing improvement cycle.

Date:

<i>Behaviour</i>	<i>Score (0=not at all, 7=the status quo)</i>							
	<i>0</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>
Senior leaders regularly reinforce the message that they want a more open, conversation-based way of working – and walk the talk								
Staff have a clear understanding of why collaboration is so important for success								
Staff feel safe posting and commenting, even if the message is negative								
Senior leaders use social channels with a 'light touch', listening and once in a while engaging positively								
By default, leaders allow their staff time to connect or work with others outside their immediate team or process on topics not specifically work-related								
Teams are actively encouraged to bring outside thinking into their circles, or contribute expertise to others								
Staff always feel they have an avenue for sorting through any tool confusion								